



SARBANES WORKING FOR US

Voter Engagement Coordinator

Friends of John Sarbanes is seeking a full-time Voter Engagement Coordinator for the duration of the 2022 election cycle (through November 15, 2022). Ideal candidate is detail-oriented and able to work collaboratively in a fast-paced environment. The Voter Engagement Coordinator will report directly to the Campaign Manager. To apply, email a resume and cover letter to applications@johnsarbanes.com with the subject line Voter Engagement Coordinator 2022.

Responsibilities:

- Staff and/or represent the Congressman at political events
- Maintain and enhance relationships with local democratic clubs and organizations
- Coordinate with the Maryland Democratic Party and allied campaigns on volunteer and voter engagement activities (e.g., phone banking, door knocking, mail-targeting, sign distribution, etc.)
- Assist with maintenance of campaign website, social media and other on-line presence
- Assist with production, placement and maintenance of digital and print communications across various media platforms
- Utilize various electronic resources for voter targeting and other outreach purposes
- Assist Campaign Manager with other duties as needed

Qualifications:

- Self-starter who can work independently
- Experience managing email and other digital communications
- Strong written and verbal communications skills
- Outstanding organizational and project management skills
- Access to a car
- Maryland resident, preferably in Anne Arundel or Howard counties
- 1-2 years political campaign experience preferred
- Familiarity with VAN and NGP preferred

Friends of John Sarbanes is an Equal Opportunity Employer that values a diverse working environment. Applicants of diverse backgrounds are strongly encouraged to apply. Applications due by June 1, 2022.